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| From: VTS Committee | ANM20/40  Formerly VTS36/output/3 |
| To: ANM Committee | 15 March 2013 |

**Liaison Note**

**IALA Annual Questionnaire (VTS section)**

The purpose of this questionnaire is to gather information on VTS, from the Competent and / or VTS Authorities, for use by IALA to assist with the production of IALA Guidelines, Recommendations, Manuals, and other publications. The aim of this document is to improve the efficiency, and the safe and secure operation of VTS(s) by harmonising service quality, training and operating procedures world-wide.

**National Competent Authority for VTS**

Name: Click here to enter text.

Country: Click here to enter text.

**GENERAL**

|  |  |  |
| --- | --- | --- |
| 1 | Is your government a signatory to:  a. Safety of Life at Sea (SOLAS) Convention, 1974?  b. Law of the Sea Convention (UNCLOS), 1982? | Yes  No  Yes  No |
| 2 | Is there national legislation for the appointment of Competent and / or VTS Authorities | Yes  No |
| 3 | Does the Competent Authority appoint the VTS Authorities? | Yes  No |
| 4 | How many approved VTS Authorities are there? | Number: |
| 5 | How many VTS are:  Count each VTS Coastal?  once only by Harbour?  choosing the Coastal & Harbour?  the option that Inland Waters?  is closest to Harbour & Inland Waters?  its type Other?  If ‘Other’ what type is it? | Number:  Number:  Number:  Number:  Number:  Number:  Click here to enter text. |

**TRAINING**

|  |  |  |
| --- | --- | --- |
| 6 | Do you follow IALA Guideline No. 1014 on Accreditation and Approval Process for VTS Training? | Yes  No |
| 7 | Do you use a Training Management System (TMS) for VTS operators? | Yes  No |
| 8 | Does your TMS include mandatory examination and/or an assessment procedure? | Yes  No |
| 9 | Are organisations providing VTS training accredited according to Guideline 1014? | Yes  No |
| 10 | How many organisations accredited for VTS training do you have? | Number: |
| 11 | How many organisations accredited for VTS training use simulators? | Number: |

**QUALITY**

|  |  |  |
| --- | --- | --- |
| 12 | Does your Competent and / or VTS Authority use a Quality Management System (QMS)? | Yes  No |
| 13 | Do you keep accident statistics for the VTS areas? | Yes  No |
| 14 | Do you keep near miss statistics for the VTS areas? | Yes  No |
| 15 | Does your Competent and / or VTS Authority have a Safety Management System (SMS)? | Yes  No |
| 16 | Have your VTS(s) documented operational procedures, consistent with IALA Recommendation V-127 Operational Procedures for VTS? | Yes  No |
| 17 | Do you use the IALA VTS Manual?  If yes do you use the Book version Yes  No  or the CD electronic version Yes  No | Yes  No |
| 18 | Do you have any suggestion for how IALA can improve the VTS Manual, VTS Recommendations, VTS Guidelines and other publications with respect to VTS. |  |
|  | Click here to enter text |  |

**CATEGORIZATION CODE OF VTS (*see annex A*)**

|  |  |  |
| --- | --- | --- |
|  | Name of VTS | Categorization Code |
| 19 |  |  |
| 20 |  |  |
| 21 |  |  |
| 22 |  |  |
| 23 |  |  |
| 24 |  |  |
| 25 |  |  |

**ANNEX A**

Categorisation Coding

|  |  |
| --- | --- |
| **1. Service Availability** | |
| X = 24 hours | |
| Y = Other, for example  Code Number | Explanation |
| 1 | 24 hours except holidays |
| 2 | 24 hours weekdays only |
| 3 | All others (between the hours specified) |

An entry of **Y3 (0900-1700)** indicates a service that is provided only between 0900 and 1700 daily.

|  |  |
| --- | --- |
| **2. Traffic Image Generation** | |
| Indicated by **“T”** and code number from table | |
| **Code Number** | **Explanation** |
| 1 | Automatic Identification System (AIS) |
| 2 | Real Time Tracking |
| 3 | Radar |
| 4 | Closed Circuit Television (CCTV) |
| 5 | Visual |
| 6 | Radio Direction Finder (RDF) |
| 7 | VHF Radio Position Reporting |
| 8 | Satellite Position Reporting |
| 9 | Satellite Surveillance |

An entry of **T136** indicating that the service provided incorporates the following: AIS; RADAR, and RDF.

|  |  |
| --- | --- |
| **3. VTS type of Service** | |
| Information Service | Indicated by **INS** |
| Navigational Assistance Service | Indicated by **NAS** |
| Traffic Organisation Service | Indicated by **TOS** |

|  |  |
| --- | --- |
| **4. Availability to Allied Services** |  |
| A service that includes information exchange with other VTS or allied services. | Indicated by **AS** |

Example of the Code:

“VTS/Y3(0900-1700)/T136/INS+TOS/AS”

This example describes a VTS that is available from 0900 to 1700 daily; that builds its traffic image using AIS, radar and RDF, that provides information and traffic organisation services, and has communications with other VTS or allied services.